

## CFI JELF Competition Timelines 2025

- Formal internal process for JELF applications begins 16 weeks prior to the external CFI deadline.
- Applicants must meet with their ADR for application approval well in advance of engaging with the Office of Research Services (ORS) for formal proposal development.
- Details of Western's JELF processes and procedures can be found in our [JELF Guidelines](#).

February 17, 2025 Competition	
<b>Before October 16</b>	<b>ADR informs ORS of support for application</b>
November 4-8	Kick-off meeting with Procurement/ORS
Thursday, November 14	Equipment list/quotes deadline to Procurement
Thursday, November 28	1st draft deadline to ORS
Monday, January 6	Core Planning Group deadline
Monday, February 10	Final internal submission to ORS
<b>Monday, February 17</b>	<b>ORS submit to CFI (external deadline)</b>
Thursday, March 6	Provincial forms deadline to ORS
June 2025	CFI decisions

June 16, 2025 Competition	
<b>Before February 11</b>	<b>ADR informs ORS of support for application</b>
February 17-21	Kick-off meeting with Procurement/ORS
Thursday March 20	Equipment list/quotes deadline to Procurement
Thursday, April 3	1st draft deadline to ORS
Tuesday, May 1	Core Planning Group deadline
Monday, June 9	Final internal submission to ORS
<b>Monday, June 16</b>	<b>ORS submit to CFI (external deadline)</b>
Tuesday, July 8	Provincial forms deadline to ORS
November 2025	CFI decisions

October 15, 2025 Competition	
<b>Before June 11</b>	<b>ADR informs ORS of support for application</b>
June 17-21	Kick-off meeting with Procurement/ORS
Thursday, July 17	Equipment list/quotes deadline to Procurement
Thursday, July 31	1st draft deadline to ORS
Thursday, August 28	Core Planning Group deadline
Wednesday, October 8	Final internal submission to ORS
<b>Wednesday, October 15</b>	<b>ORS submit to CFI (external deadline)</b>
Tuesday, November 4	Provincial forms deadline to ORS
March 2026	CFI decisions